

CHANGE OF INSTITUTION TSAC STUDENT PORTAL INSTRUCTIONS

1. Visit the [TSAC Student Portal](#) and enter your username and password to log in.
Select Create a Log In if you have never accessed the TSAC Student Portal.

Login

User Name:

Password:

Log In

Create a Log In

Forgot [username](#) or [password](#)?

If you have forgotten your login information, use the "Forgot username or password?" links or call 800-342-1663 for assistance. Representatives are available Monday through Friday from 8:00 a.m. to 4:30 p.m. CT.

2. If the institution listed for the academic year is incorrect, select Transfer School.

Financial Aid Summary

Grant and Scholarship Program Information

Program Name	Institution	Term	Award	Status	Paid Date	Current Application Status
Next Academic Year 2023-2024						
Dual Enrollment Grant	AUSTIN PEAY STATE UNIVERSITY			Eligible		Transfer School

3. Select the correct institution from the drop-down menu then select Process Transfer Request.

Process School Transfer Request

Your school for academic year 2023-2024 is AUSTIN PEAY STATE UNIVERSITY. To transfer to a different school, select a school from the dropdown box below, then select the [Process Transfer Request] button. If the school you wish to transfer to is NOT shown, you cannot complete your transfer online. Please contact TSAC at 1-800-342-1663, or via the [Send Email] link above, for assistance. Please be aware that your transfer request will change your institution for ALL aid programs for academic year 2023-2024. Your eligibility and/or award amount for grants, scholarships, or lottery aid programs may be affected.

Transfer to:

[Process Transfer Request](#)

[Cancel](#)

4. The institution will be updated for all state aid programs. The institution must also be on your FAFSA. To ensure the institution is on your FAFSA, visit studentaid.gov, log in, and select the FAFSA form to review your Student Aid Report (SAR).