

Tuition Payment Plan Set-Up Instructions

Lower your payments by enrolling in June!

- * The monthly payment plan can be set up after receiving your fall statement in June.
 - * **Enroll in June for an 11 month plan.** Enrollment in July is 10 months; enrollment in August is 9 months.
 - * **Enrollment should be made by the due date, Friday, August 23.**
 - * The payment plan enrollment fee of \$75.00 and the first payment is due in order to complete enrollment.
 - * Payments are due the last day of each month, a late fee of \$25.00 will be applied if payment is not received on time.
 - * **Save time!** Set up Automatic payments after completing enrollment and initial payment (see last page).
 - * **Statements should be viewed every month** - Fines should be paid monthly which are not included in the plan.
- An adjustment to the plan balance will probably need to be made after spring statement is received in December.

Go to: <https://selfservice.milligan.edu/selfservice>



my account view bills make a payment pending pmts help sign out

Student Account Online

Your Recent Payments [View All](#)

You have no recent payments.

Parent PINs [Add New](#)

You currently have no Parent PINs set up.

Student can set up a Parent PIN with an e-mail in order for parent to receive statements and payment notices

Your Bills [View All](#)

To view all your bills click 'View All'.

This is where you will see updated statements posted each month

Installment Payment Plans

Sign up for the ___ month Payment plan

Saved Accounts [Add New](#)

You have no saved payment methods.

Click Installment Payment Plan Option: In June, the option is "Sign up for the 11 Month Payment Plan"
 July - 10 Month
 August - 9 Month

Student Account Online

11 Month Payment Plan

Use your Fall Statement:

Double the **Total Charges** amount. (This is an academic year plan and must be doubled. If you are graduating in December, the fall balance must be paid prior to graduation and the plan will then be cancelled.)

*If your statement indicates a Previous Balance, it must be paid in full and may not be included in the payment plan.

Enter amount Here

Total Charges	<input type="text" value="35000"/>	<input type="text" value="\$35,000.00"/>
		Total Charges: \$35,000.00

Double **Total Anticipated Credits** amount, add **Enrollment Deposit** amount (if applicable)

If you have made a lump payment or have a 529 Plan payment, double **Total Anticipated Credits** and add the extra payment amount.

Enter Amount Here

Total Financial Aid	<input type="text" value="25000"/>	<input type="text" value="\$25,000.00"/>
		Total Credits: \$25,000.00
		Net amount for the installment plan: \$10,000.00

Questions while using this calculator? Call Student Financial Services at 1-800-447-4880.

Use your *fall statement* to enter information:

*Please follow instructions on [screen](#)

(If you are a new student, do not double enrollment deposit)

The total amount of the installment plan will be calculated for you (C).

Click "Continue"

Student Account Online

11 Month Payment Plan

The total budget amount for this installment plan is **\$10,000.00**.

What You Pay Now

There is an enrollment fee of **\$75.00** to participate in this plan. This fee covers your school's administrative costs associated with the plan, and is in addition to the total budget amount.

This plan requires that you pay for the first installment of **\$909.09** now, in order to enroll in the plan.

The total amount you will pay now is **\$984.09**.

What You Pay Later

Listed below are the dates your installments will be due and the amount due for each installment:

Due date	Amount
Due 7/31/2018	\$909.09
Due 8/31/2018	\$909.09
Due 9/30/2018	\$909.09
Due 10/31/2018	\$909.09
Due 11/30/2018	\$909.09
Due 12/31/2018	\$909.09
Due 1/31/2019	\$909.09
Due 2/28/2019	\$909.09
Due 3/31/2018	\$909.09
Due 4/30/2019	\$909.10

The total amount you will pay later is \$9,090.91.

Please refer to the terms and conditions for information about non-payment, default, and right to accelerate.

Terms and Conditions

Please read and indicate your agreement to the following terms and conditions by checking the agreement checkbox below.

STUDENT NOTIFICATION OF TERMS AND CONDITIONS Students must accept the following terms and conditions to qualify for the TUITION PAYMENT PLAN.
 1. It is my responsibility as a student using the tuition payment Plan to initiate my agreement for the total amount of tuition due and to notify the College's Plan Administrator at (423) 461-

* I have read and agree to the Terms and Conditions

Enter first and last initial

Electronic Signature: *

Read the Terms and Conditions

- Check the box
- Enter initials
- Click "Accept"

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Student Account Online

TEST

11 Month Payment Plan

The following items must be paid now to enroll in the 11 Month Payment Plan:

Enrollment fee	\$75.00
First installment	\$909.09
Total	\$984.09

Which payment method would you like to use to pay this?

New Payment Methods

Credit Card
 Electronic Check
 I do not want to pay the fee; please cancel my enrollment in the plan.

Indicate if the payment will be made by credit card or electronic check. Click "Continue"

On following screens, enter credit card or check information to process payment. Credit and debit card payment will incur a convenience fee. Payments using a bank routing number and account number will not incur a fee.

The payment plan covers the academic year. After receiving your spring statement in December, compare your statement balance vs. the payment plan balance. **The payment plan balance may need to be adjusted to account for spring class fees or housing adjustments that were not known when the plan enrollment was completed.**

The payment plan must be adjusted prior to January 13, 2020.

Make a note on your December calendar to check the payment plan vs. statement balance and adjust payment plan if needed.

Automatic Payment Option

****By entering credit card or banking information, you are only paying the initial enrollment fee and first payment; you are not enrolled in automatic payments. To assure you will not be charged a late fee, after completing enrollment, you may enroll in the Monthly auto payment option on the main student account screen.**

my account View Statements Make A Payment pending pmts help sign out

Student Account Online

To Pay Amount Due: Click "make a payment" link above
 To Enroll in the Payment Plan: Click "Sign up for Payment Plan" link below
 or
 To Pay on the Payment Plan: Click "View your payment plan" link below

<p>Your Recent Payments View All</p> <hr/> <p>Parent PINs Add New</p> <p>You currently have the following Parent PINs set up. 1866 Edit Delete</p>	<p>Your Statements View All</p> <p>To view all your bills click 'View All'.</p> <p> MILLIGAN e-Bill View</p> <p> MILLIGAN e-Bill View</p> <hr/> <p>Installment Payment Plans</p> <p>View Your Payment Plan</p> <hr/> <p>Auto Payments</p> <p>Sign up for monthly auto payment</p> <hr/> <p>Saved Accounts Add New</p> <p>Test Edit Delete</p>
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